



# The Allied Air Forces Memorial & Yorkshire Air Museum

Elvington, York YO41 4AU Tel: +44 (0)1904 608595, Registered Charity No.516766  
[museum@yorkshireairmuseum.org](mailto:museum@yorkshireairmuseum.org) [www.yorkshireairmuseum.org](http://www.yorkshireairmuseum.org)

## GROUP VISIT BOOKING FORM

FOR PARTIES OF 10 OR MORE

Group Name: \_\_\_\_\_ Contact person: \_\_\_\_\_

Address: \_\_\_\_\_

Post code: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Date of visit: \_\_\_\_\_ Arrival time: \_\_\_\_\_ Departure time: \_\_\_\_\_

Number of Adults: \_\_\_\_\_ Number of Children: \_\_\_\_\_

**GROUP RATES** (parties of 10 +): Adults £6.00 Children £4.00 (5 to 15 years)

By ticking this box  I consent to the Yorkshire Air Museum processing my data for the sole purposes of my booking. We will process your data in line with the Data Protection Act 2018 as part of our booking process. If you do not wish to provide your consent we won't be able to process your booking. Please see <http://yorkshireairmuseum.org/privacy-policy/> to view our Privacy policy and our Terms and Conditions section for further information on data protection at the Yorkshire Air Museum.

### **TALKS and GUIDED TOURS<sup>1</sup>**

We offer short talks and guided tours to enhance your group's visit of the Museum.

#### **FREE TALK: "Overview of RAF Elvington Past, Present and Future":**

A Museum guide will give your party a 15 minute talk about our site and what makes it special.

We wish to book a FREE 15 minute TALK YES  NO  Please select from the time slots below:  
10.30  12.45  14.30

#### **GUIDED TOUR: £10 per group (maximum of 12 people per tour). Duration of 1 HOUR.**

Our Guide will take your party on an entertaining discovery tour of the key areas of our Museum site selecting notable highlights in the rich history of the events that have taken place here at RAF Elvington.

We wish to book a Guided Tour YES  NO  Please select from the following time slots:  
10.45  13.00  14.45   
How many people will require the tour? \_\_\_\_\_

**If you book both an introductory Talk and a Guided Tour, the Tour will take place immediately following the Talk.**

There is ample free parking for cars and coaches on our site.

Will your party arrive in a single coach or in individual vehicles? \_\_\_\_\_

**The NAAFI Restaurant** serves traditional hot counter meals between 12 noon and 2 pm as well as a range of self-serve snacks and refreshments throughout the day until 30 minutes prior to the Museum closing. Please let us know if your party will require hot meals during your visit to ensure adequate catering<sup>2</sup>.

Our party will require hot meals on the day YES  NO

**PAYMENT: Payment for your party will be required in full at time of admission on the day of your visit based on the number of people turning up. Please note that, if arriving in individual vehicles, a single payment only will be accepted for the entire group from the organiser.**

An invoice can be provided at your request. Payments accepted by cash, cheque or card.

The Yorkshire Air Museum sits on the site of former RAF Elvington in North Yorkshire, a World War Two airfield used extensively by Allied bomber crews during the war. It is also the home of The Allied Air Forces Memorial.

We recommend that you allow three to four hours for your visit to fully appreciate our Museum exhibits, the aircraft and vehicles.

THE MUSEUM OPENING HOURS ARE 10.00 AM TO 4.00 PM DURING BRITISH WINTER TIME (Nov to March) AND 10.00 AM TO 5.00 PM DURING BRITISH SUMMERTIME (Apr to Oct). We are open every day of the year apart from Christmas Day, Boxing Day and New Year's Day.

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### **Terms & Conditions for Group visits**

The Yorkshire Air Museum welcomes group visits.

The Organiser takes responsibility for the conduct of the group whilst on site and there must be adequate adult supervision if children are members of the group.

The main hazards on our site are the risk of slips, trips and falls so orderly conduct is required at all times. There are significant risks in the hangars, due to low sharp edges and equipment **therefore aircraft / vehicle barriers MUST NOT be crossed unless specifically authorised and supervised by a member(s) of YAM staff.**

We request that, in general, and particularly if the NAAFI Restaurant facility is utilised, due consideration is given to our regular visitors and noise is kept to a minimum, over-boisterous and potentially hazardous activity is curtailed. This is an historic site and a Memorial to allied aircrews so should be treated with due respect and consideration.

**Data Protection:** We will use the information you share with us to carry out necessary administration of your booking and contact you only in relation to your booking. Your contact details will be confidentially deleted from our files once your visit is completed. We will only keep a record of your visit (name of group and number of visitors) for the purpose of our annual group visit data analysis only. At no point will this information be sold to third parties.

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**Please return completed form to:**  
Yorkshire Air Museum (Group Visits)  
Halifax Way  
Elvington  
York, YO41 4AU

Telephone: 01904 608 595

Fax: 01904 608 246

Email: [museum@yorkshireairmuseum.org](mailto:museum@yorkshireairmuseum.org)

*<sup>1</sup> Both the free talk and the guided tour are provided by our team of volunteer guides, therefore we require as much advance notice as possible to guarantee availability. The group assembly point for both the talk and the tour is in our Station Chapel (building 6), five minutes prior to the confirmed start time.*

*<sup>2</sup> Please note at peak trading times July-October it might not be possible to reserve tables in the NAAFI.*

***For office use***

Number of guided tours/talks required: \_\_\_\_\_

Time of guided tours: \_\_\_\_\_

Time of free talk: \_\_\_\_\_

Name of Guide(s) taking the tour/talk : \_\_\_\_\_

Date processed: \_\_\_\_\_

Processed by: \_\_\_\_\_

August 2018